



Recreation Department
10 Ditson Place, Methuen MA 01844
978-983-8590

Certificate of Insurance Requirements – Field and Facility Rentals

Certificate Holder must read as follows:

City of Methuen
41 Pleasant Street
Methuen, MA 01844

Additional Certificate of Insurance Information/Needs:

- A. *Commercial General Liability and Public Liability in the minimum amount of One Million Dollars (\$1,000,000) per occurrence, Three Million Dollars (\$3,000,000) aggregate;*
- B. *Motor Vehicle Liability for all owned, hired and/or leased motor vehicles, if any, in the minimum amount of Five Hundred Thousand Dollars (\$500,000) per occurrence;*
- C. *Personal Property insurance, including coverage of all equipment and materials at the Premises in the minimum amount of the value of the License's personal property at the Premises; and*
- D. *Workers' Compensation insurance as required by state law.*

The following requirement and conditions shall apply to the respective insurance:

- a. *The coverage amounts set forth above may be met by a combination of underlying and umbrella policies as long as in combination the limits equal or exceed those require herein;*
- b. *The Contractors insurance shall not call upon any City's insurance, and shall be primary in all respects to any insurance the City may have;*
- c. *The City shall not be responsible for any insurance deductible;*
- d. *All insurance shall be obtained from insurance companies authorized to transact insurance business in the Commonwealth of Massachusetts.*
- e. *All insurance policies must be provided to the City prior to the start of any Agreement and shall, at a minimum, cover the entire License period year:*
- f. *The City and its elected and appointed officials, employees, servants, and agents shall be additional insured on all liabilities policies referenced above;*
- g. *The City, through the Mayor's Office, shall be a Certificate Holder on all insurance policies.*